

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

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MINUTES of the Parish Council meeting held on 4th May 2023

Chapel Schoolroom, North Duffield

Part 1

23056. In attendance: Cllrs Cllr R Arrand, S Brown, R Hemingway (Chairman), L Richardson, M Walton, and D Wint. S Look (Clerk). County Cllr Arthur. Apologies: M Patten and B Wells.

23057. Minutes of the Parish Council meeting held on Thursday 6th April 2023 were proposed by Cllr Wint, seconded by Cllr Walton and unanimously agreed as a true and accurate record.

23058. Matters arising from the last meeting:

- i. Kings Coronation celebrations to be held on the village green include a picnic on Sunday 7th May 2023. Clerk has ordered some items for the celebrations which have been delivered to the Kings Arms. A cup for the 'Best Vintage Tea Party Table' has been arranged by Cllr Brown. Flags have been put up around the green. Badges have been distributed to the school, a local childminder, the preschool and the playgroup. Cllr Richardson has delivered leaflets to residents. Councillors agreed to purchase a gazebo for the event and future events at a cost of £189. A follow up meeting has been arranged for the team on Monday 22nd May.
- ii. The Kings commemorative bench has been ordered from Glasdon UK Ltd. To be delivered to Cllr Wint. North Yorkshire Council have issued a license for it to be installed on School Lane. Councillors thanked Cllr Arthur for his contribution towards the bench.
- iii. Agenda for the Annual meeting confirmed by councillors. Clerk to organise refreshments. Cllr Arthur gave his apologies for the Annual meeting but will send a report via the clerk.

23059. Public time:

- i. Member of the public attended the meeting with his agent to let councillors know about a planning application that is to be submitted for some new development at Blackwood Business Park.
- ii. It was noted that some of the newer peacocks in the village cannot be re-homed until the Defra avian flu restrictions have been lifted.
- iii. Concerns raised by member of the public about the North Yorkshire Council new scheme of delegation for planning applications and it not being democratic.
- iv. Report of a member of the public pulling up in a car at the village green and grabbing a handful of dog waste bags from the Parish Council dispenser.
- v. Concerns raised by member of the public about the security of Gothic Farm due to trespassers. Clerk to write to the solicitor overseeing the estate to request that there is an increase in security.

23060. Receive Divisional Councillor report:

- i. Cllr Arthur confirmed that he has put in a request for £700 funding towards the Kings Coronation Commemorative bench.
- ii. It was also noted that an application has been submitted for 151 houses in Hemingbrough.

23061. Highways:

- i. The Community Speedwatch training has been done. Cllr Wells to arrange some dates for the team in the next few weeks. It was noted that a police camera van has been in operation on the A163 recently.
- ii. Highways have filled in some potholes around the village but concerns have been raised that a lot more needs to be done. The 'SLOW' markers have still not been painted outside the school. It was noted that The Paddocks path has still not been finished. J Hubbard to contact Daniel Gath homes on behalf of the council.
- iii. Cllr Wint to report on the VAS statistics at the annual meeting.
- iv. Repair to the damaged streetlight (LP40) outside Sunnyside. North Yorkshire Council have confirmed that it will be up and running by the end of June.
- v. A request has been made for a pedestrian crossing sign on the A163 near the Methodist Chapel. Highways have said that they cannot give a timescale for the new signs, but once they see the works on the programme they will let us know the date they will be installed.
- vi. Complaint received regarding HGV's still trying to drive over Bubwith Bridge. Request for more adequate signage. Clerk has again reported this to Highways who are in contact with East Yorkshire Council who are responsible for the works and signage.

23062. Planning Applications

- i. No new planning applications received at the time of the agenda being issued.

23063. Planning Decisions:

- i. 2023/0015/HPA. Poplar Cottage, Menthorpe Lane, North Duffield. Erection of a single storey extension following demolition of existing conservatory. Permission granted. Noted.

23064. Financial matters:

- i. Confirmation of the year end accounts. As the gross annual income and expenditure is above £25,000 in the financial year 2020/21, North Duffield Parish Council will be external audited.
- ii. Noted the internal auditor summary for 2022/23.
- iii. Noted Annual Internal Audit Report for 2022/23 on page 3.
- iv. Councillors approved Section 1 – Annual Governance Statement 2022/23 on page 4.
- v. Councillors approved Section 2 – Accounting Statements 2022/23 on page 5.
- vi. Councillors approved the publication of the documents required by the Accounts and Audit Regulations 2015.
- vii. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 31st March 2023	£3740.14	£19,302.84
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; Clerks March expenses	-£53.73	
	CYC – Annual bus subsidy for 20232-23	-£554.77	
	Pennine Trophies – Kings Coronation pin badges	-£187.00	
	YLCA – annual subscription fee	-£445.00	
	M Patten – Bee hotel	-£80.00	
c.	Payments made since the last meeting under clerks delegated powers:		
	Scottish Power; village green electrics	-£7.05	
d.	Receipts since the last meeting:		
	Nil		
e.	Internal transfer from savings to current account:	£3000.00	-£3000.00
f.	Account balances as at 26th April 2023	£5412.59	£16302.84
g.	To approve the following payments:		
	S Look; Clerks April expenses	-£58.36	
	S Look; Clerks April salary	-£as agreed	
	S Look; Coronation celebration items	-£49.21	
	B Hopper; internal audit 2022/23	-£100.00	
	S Look; Gazebo for village events	-£198.98	
	J Massey; April village maintenance	-£325.00	
	D Wint; Sweets for Coronation celebrations	-£12.00	

It was resolved to accept and approve the payments and transactions as stated.

23065. Village Green and village maintenance:

- i. Items on the village ‘to do’ list have been updated by Cllr Hemingway. Village Green working party started on the Spring activities on Saturday 29th April. A lot of rubbish was recovered from the village pond including a child’s scooter. Full update to be given at the Annual meeting. It was resolved to order a three-man dinghy for the pond as the current one is leaking and not big enough. The beehouse has been installed on the island.
- ii. Cllr Richardson gave an update from the ‘village green working group’. Cllr Richardson to coordinate the date for planting the island plants. To order 25 plants in May.
- iii. No further update on electrical check of the mains electrics that serve the pond. Cllr Wint to follow up getting a plan.
- iv. It was agreed to accept the quote of £380 to do the Allotment fence repairs. To be done before the end of May.
- v. A request has been made to NYC to cut the trees back on School/Priest Lane. Clerk to follow up.

- vi. Cllr Wint has fixed the village sign on the brick planter on the A163 that had come loose. To investigate installing another planter on the opposite side of the road at a future date.

23066. Correspondence:

- i. YLCA White Rose Update and training dates noted.

23067. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 1st June 2023 in the Schoolroom of North Duffield Methodist Chapel. The Annual meetings will be held on Thursday 18th May 2023 in North Duffield Village Hall. Cllrs Wells and Cllr Brown have given their apologies for the Annual meeting.

Part 2

23068. Meeting closure to members of the public: Confidential business: To consider and resolve whether to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

23069. Marquee hire: It was resolved not to hire the marquee out.

23070. Streetlight cable. Report received regarding a streetlight cable under a resident's land. Resolved to write to the resident and advise to contact Northern Powergrid who are responsible for the cable.

Meeting closed at 20.30.

Signed:
(Chairman)
Date: